

General Rules and Guidelines

Working Management

- 1) The competition shall be under the working management of the Kiwanis Executive Committee. Any questions not dealt with in these rules shall be referred to said Committee, whose decisions on such matters shall be final and binding on all concerned.

Eligibility

- 2) All festival entries, unless otherwise stated, shall be open to amateurs only. An amateur shall be defined as follows: "Any person whose principal means of livelihood is not obtained from the profession or practice of music, even if he or she from time to time accepts remuneration for musical services rendered. Such persons as full-time university/college students who have accepted occasional remuneration as described above are considered within this definition".
- 3) To be eligible to be named "Top Winner" and to receive the highest monetary award in any one of the disciplines, a student must compete at the Associate (Open) level. If the adjudicator does not select an Associate level player as the best player, the adjudicator may award the designation "Most Promising Student" to a lower level student. An appropriate monetary award will be given in that case.
- 4) Former "Top Winners" are ineligible to compete for this award a second time. However, they may compete in the Open Alumni classes and are eligible to receive an Alumni monetary award and trophy and be recommended to the Provincials. A student chosen as the "Most Promising Student" from a grade below the Associate level may compete in the festival in a subsequent year.
- 5) In all classes in which an age limit is prescribed candidates must not be over the prescribed age on January 1 of the current Festival year. The candidate's age must be entered in the space provided on the entry form.
- 6) University music performance majors **must** enter **open** or **grade X** classes.
- 7) Competitors in Choral Groups and Ensembles must be bona fide members of their organizations on the date entries close, and where applicable must be enrolled as students in the class and school represented.
- 8) Competitors studying with, or immediately related to an adjudicator who is participating in the Festival will not be eligible to compete.
- 9) Competitors may enter classes that are no more than one grade level above or below their current grade, unless otherwise stated in the Syllabus. Students who anticipate competing in the Provincials are referred to **Regulations Pertaining to Provincial and National Festivals**. Visit their websites: www.omfa.ca and www.fcmf.org. Where performers are entered in more than one grade, their grade will be considered as the one in which the majority of their entries lie.
- 10) Competitors may not perform the same selections with which they have previously won a first standing in any class.

Test Pieces

- 11) All test pieces for solo competition must be memorized. Any performer who performs with the music will be eligible for adjudication only. (Please see exceptions in Harp, Strings and Winds categories.) Anyone who refers momentarily to music during the performance of a test piece which should be memorized will not be eligible for first place.
- 12) Competitors should come prepared to provide an original copy of the music to the adjudicator.



- 13) Unless otherwise stated in the Syllabus, a competitor may enter one class only in each section – duets and ensembles included. This limitation does not apply to accompanists and to non-competitive classes.
- 14) In Instrumental Classes repeats are to be omitted unless required by the conservatory.
- 15) A competitor may not perform the same test piece in more than one class at the same Festival.

Entries

- 16) The Committee may withdraw any competition or category if it considers the number of entries insufficient; in such cases, entry fees will be returned.
- 17) No change shall be allowed in any selection after the close of registration. The only exception is if a registration error is identified by the Festival.
- 18) No entry will be accepted unless the specified fee is enclosed. Entry fees will not, under any circumstances, be refunded.

The following information **must** be accurately presented: ***Full Name, *Age** (as of January 1 of the current Festival year), ***RCM/CC Grade** (or school grade for Woodwinds/Brass/Percussion/Choral), ***Full Title And Composer** of piece(s) to be performed, (timing of set pieces is not required; timing of all **Own choice** selections **must** be included), **MUSIC TEACHER/CONDUCTOR'S NAME and ADDRESS.**

- 19) For paper entries only: The entry form allows the competitor to enter 4 classes. If more entries are required simply use a second form and complete all fields. Please note: incomplete, inaccurate or illegible entries will not be accepted.
- 20) Those competitors interested in qualifying for the Provincial Competition must comply with regulations pertaining to Provincial and National Festivals. For information and Syllabus, see OMFA information or contact Mary Jeanne Peters at rpeters@mnsi.net at the time of entries or before. Read regulations on the website pertaining to Provincial Festival www.omfa.ca and National festival www.fcmf.org.
- 21) During the Kiwanis Music Festival Windsor-Essex County, once an entrant is offered a recommendation to Provincial Competition by phone and email, that recommendation becomes null and void if it is not accepted within 24 hours after the offer is made by phone and email.
- 22) Music listed in the Syllabus may be procured from any reliable music store. Publishers stated must be used; otherwise, any standard edition is acceptable. **Original copies of music must be presented to the adjudicator.** If music has been downloaded, proof of purchase (receipt only) must accompany the music. **Please see FAQs on pg. x.**
- 23) Entries close **Friday, January 27, 2017** for all disciplines. Entries postmarked later than the above date will be accepted for one week only but must be accompanied by a penalty fee of \$20.00. Entries received after Friday, February 3, 2017 will not be accepted. This rule will be strictly enforced. When stating age, we consider your age as of January 1st in the current Festival year. Online registration will close at midnight February 3, 2017.

Program procedure

- 24) After close of entries, the Committee shall decide the order in which classes shall be taken. The Committee reserves the right to alter the order when necessary to suit conflicts, competitors coming from a distance, or for any other reason.
- 25) The Committee reserves the right to subdivide any class into two or more competitions should the number of entries warrant it.



- 26) A list of each competitor's classes will be forwarded to each competitor's teacher/conductor. (Please see rule 30.) Upon receipt of the list, each competitor should consult the festival program, when printed, for confirmation of class time and location.
- 27) The time of each competition, the location and the order of competing will be shown in the official program, which will be on sale prior to the opening date of the Festival at a price fixed by the Kiwanis Executive Committee. In the event of a discrepancy between the entry form and the official program, the program shall be deemed authoritative. In the event of a change after the printing of the official program, the committee shall notify all competitors concerned within a reasonable time prior to the competition.
- 28) Competitors shall be at their competition venue at least fifteen minutes before the time set for their class. The committee reserves the right to disqualify any competitor who is not ready to compete when called by the room secretary or the adjudicator.
- 29) No performance shall commence until the signal is given by the room secretary or the adjudicator, who shall obtain silence in the hall. The adjudicator shall have discretionary power to stop any performance at any time. The adjudicator also reserves the right to request 2 or more competitors to perform a second time.
- 30) Competitors shall be designated by name or number.
- 31) Competitors in all disciplines may not practice in halls used by the Festival at any time during the Festival, nor may they enter competition halls unless a room secretary and/or adjudicator is present. The Committee reserves the right to disqualify any competitor who does not comply with these rules.
- 32) Unless fulfilling a duty prescribed by a role on the executive committee of the festival, members of the public, including parents, teachers and performers are not to approach the adjudicators for any reason. Failure to comply with this ruling may result in disqualification. Questions and/or concerns may be directed to the Festival Secretary.
- 33) Photography/videography, food and beverages other than water are prohibited in the performance venue. Turn off electronic devices (phones, iPads, iPods, etc.) which might disturb the performances or the adjudicator.

Certificates, Monetary Awards, Trophies

- 34) Certificates may be awarded to winners in first, second and third places in each class, provided that the following minimum standard of excellence is attained:
First 80%, Second 75%, Third 70%.
- 35) Non-Competitive classes cannot be used toward monetary awards.
- 36) In selecting students for awards, the adjudicator may consider the following points:
 - a) the performer's musical ability and promise
 - b) the required number of classes entered and performed (Note: Failure to perform in all classes entered and programmed may influence awards.)
 - c) the number of firsts, seconds and thirds and marks earned.
- 37) Monetary awards will be given out as funds are available. Monies are apportioned by the number of entries in each discipline. All awards are presented at the "Festival Awards Concert" and all participants in Competitive Classes are eligible to receive awards. Non-Competitive classes are not eligible for monetary awards.
- 38) In all cases, the adjudicators shall determine the winners of awards. They may be assisted in their deliberations by the Kiwanis Executive Committee, or their designates.

- 39) In the event the same trophy is won by two or more competitors, the Festival Executive Committee will select one winner to be awarded the trophy based on comprehensive selection criteria.

Adjudicators' decisions are final.

- 40) All contestants interested in obtaining monetary awards must enter and perform in at least 4 classes in the same discipline, 3 of which must be solo. Exception: Choirs/Ensembles
- 41) The Festival reserves the right to withhold any or all awards if, in the opinion of the adjudicators, there are no suitable candidates.
- 42) Although attendance at the Final Awards Concert is highly recommended, awards are presented solely on the merit of the performance(s) as determined by the adjudicator(s) and will not be dependent on attendance at the Awards Concert.
- 43) To be eligible for a money award, a competitor, in addition to receiving the adjudicator's recommendation, must have played at least 3 solos (excluding Studies); the fourth requirement may be another competitive solo, a Study, Sight Reading or an ensemble piece.

Trophies and Awards

- 44) All shields and trophies are the property of the Music Festival Committee. These will be held by the winners until two months before the next Festival. In all matters concerning shields and trophies, the decision of the Awards and Trophies Committee will be final. In those classes for which shields and trophies are provided, a minimum mark of 75% is necessary to obtain this award.

Final Concert

- 45) Performers and performances in the Awards Concert are selected by members of the Festival Committee on the recommendation of the adjudicators. These same performers may or may not have been selected by the adjudicators to receive an award. Participants in the Awards Concert must abide by the decision of the Committee as to the selection to be performed.

Non-Competitive Classes

- 46) Non-Competitive classes will receive adjudication only. Adults, as well as children who began their musical training at an advanced age will find that these classes provide an opportunity to receive professional adjudication without competition with more advanced performers in their own age group. The choice of test piece will be considered in the adjudication. Classes not labeled non-Competitive are Competitive.

Complaints and Protests

- 47) Any complaints or protests pertaining to any competition must be made in writing to the Festival President. Anonymous letters will not be accepted. The adjudicator must not be approached.