



## Take Note 2024

1. Please read the Syllabus and all General Rules.
2. To be eligible for a money award, a competitor, in addition to receiving the adjudicator's recommendation, must have performed at least 3 solos (excluding Studies); the fourth requirement may be another competitive solo, Studies, Sight Reading, Composition or an ensemble piece.
3. Late deadline is 10pm, January 26, 2024 accompanied by \$25 penalty fee.
4. During the Kiwanis Music Festival Windsor-Essex County, once an entrant is offered a recommendation to Provincial Competition by phone and email, that recommendation becomes null and void if it is not accepted within 24 hours after the offer is made by phone and email.
5. Competitors hoping for recommendation to the Provincial Competition must comply with regulations pertaining to Provincial and Local Festivals. For provincial information and syllabus, visit [www.omfa.ca](http://www.omfa.ca) or contact Mary Jeanne Peters at [kiwanismi@gmail.com](mailto:kiwanismi@gmail.com) at the time of entries or before. In order for a solo performer to earn a provincial recommendation from the Kiwanis Music Festival Windsor-Essex County adjudicator, the registrant must have competed locally in a minimum of three (3) solo classes and achieved a minimum mark of **85 in each** of the three.
6. Open Classes – to be eligible, a competitor must be studying at the ARCT level. Age is not a requirement for these classes but level of study is.

### Specific to Woodwinds

- Other than Sonata and Concerto classes competitors are required to perform from memory.
- Competitors must provide their own music stand if they require one.
- The Provincial competition is based on Level/Grades. Those students who wish to progress on to the Provincials are encouraged to enter a "Level" class in this Festival. Please note that this is not required, but advised.
- An original and complete score, including piano part where applicable, must be presented to the adjudicator in every class. Photocopies are not permitted for an adjudicator's copy. Please see the General Rules.

## General Rules - 2024

### Working Management

- 1) The competition shall be under the working management of the Kiwanis Executive Committee. Any questions not dealt with in these rules shall be referred to said Committee, whose decisions on such matters shall be final and binding on all concerned.

### Eligibility

- 2) All festival entries, unless otherwise stated, shall be open to amateurs only. An amateur shall be defined as follows: "Any person whose principal means of livelihood is not obtained from the profession or practice of music, even if he or she from time to time accepts remuneration for musical services rendered. Such persons as full-time university/college students who have accepted occasional remuneration as described above are considered within this definition".
- 3) **All registrants OR their teacher must reside in Windsor or Essex County, Chatham-Kent or Sarnia-Lambton.**
- 4) To be eligible to be named "Distinguished Award Winner" and to receive the highest monetary award in any one of the disciplines, a student must compete at the Associate (Open) level. If the adjudicator does not select an Associate level performer, the adjudicator may award the designation "Best Performer" to a student performing at a lower level. An appropriate monetary award will be given in that case.
- 5) Former "Distinguished Award Winners" (see #4 for definition) are eligible to compete only in Alumni classes and receive only Alumni awards and trophies. They may be recommended to the Provincial festival. A student chosen as the "Most Promising Student" from a grade below the Associate level may compete in the festival in a subsequent year in the appropriate classes.
- 6) In all classes in which an age limit is prescribed, candidates must not be over the prescribed age on January 1 of the current Festival year. The candidate's age must be provided in the registration.
- 7) University music performance majors **must** enter **open** or **grade X** classes.
- 8) Competitors in Choral Groups and Ensembles must be bona fide members of their organizations on the date entries close, and where applicable must be enrolled as students in the class and school represented.
- 9) Competitors studying with, or immediately related to an adjudicator who is participating in the Festival will not be eligible to compete.
- 10) Competitors may enter one class that are no more than one grade level above or below their current grade, unless otherwise stated in the Syllabus. Where performers are entered in more than one grade, their grade will be considered as the one in which the majority of their entries lie. Students who anticipate competing in the Provincials are referred to Regulations Pertaining to Provincial. Visit their website: [www.omfa.ca](http://www.omfa.ca).
- 11) Competitors may not perform the same selections with which they have previously won a first standing in any class in any year.

### Test Selections

- 12) All test selections for solo competition must be memorized. Any performer who performs with the music will be eligible for adjudication only. (Please see exceptions in specific categories.) Anyone who refers momentarily to music during the performance of a test piece which should be memorized will not be eligible for first place.
- 13) Competitors must provide an original copy of the music to the adjudicator. Competitors in non-memorized classes are permitted to use photocopies for their personal use.
- 14) Unless otherwise stated in the Syllabus, a competitor may enter one class only in each section – duets and ensembles included. This limitation does not apply to non-competitive classes.
- 15) In all Classes repeats are to be omitted unless required by the conservatory.
- 16) A competitor may not perform the same test piece in more than one class at the same Festival.

**Entries**

- 17) The Committee may withdraw any competition or category if it considers the number of entries insufficient; in such cases, entry fees will be returned.
- 18) No change shall be allowed in any selection after the close of registration. The only exception is if a registration error is made or identified by the Festival.
- 19) No entry will be accepted unless the specified fee is submitted. Entry fees will not, under any circumstances, be refunded. (exception see #17), Information must be accurately and completely presented. All online registrations must be updated if changes have occurred since a prior year (ex. Teacher name). Please note: incomplete or inaccurate will not be accepted.
- 20) For paper entries only: The entry form allows the competitor to enter 4 classes. If more entries are required simply use a second form and complete all fields. Please note: incomplete, inaccurate or illegible entries will not be accepted.
- 21) Competitors interested in qualifying for the Provincial Competition must comply with regulations pertaining to Provincial and Local Festivals. For provincial information and syllabus, visit [www.omfa.ca](http://www.omfa.ca) or contact Mary Jeanne Peters at [kiwanismj@gmail.com](mailto:kiwanismj@gmail.com) at the time of entries or before. In order for a solo performer to earn a provincial recommendation from a Kiwanis Music Festival Windsor-Essex County adjudicator, the registrant must have competed locally in a minimum of three (3) solo classes and achieved a minimum mark of **85 in each** of the three.
- 22) During the Kiwanis Music Festival Windsor-Essex County, once an entrant is offered a recommendation to Provincial Competition by phone and email, that recommendation becomes null and void if it is not accepted within 24 hours after the offer is made by phone and email.
- 23) Music listed in the Syllabus may be procured from any reliable music store. Publishers stated should be used; otherwise, any standard edition is acceptable. **Original copies of music must be presented to the adjudicator.** If music has been downloaded, proof of purchase (receipt only) must accompany the music.
- 24) Registration closes at **10pm, Wednesday, January 24, 2024. Late registration** will be accepted until **10pm, Friday, January 26, 2024** and must be accompanied by a \$25 penalty fee. This rule will be strictly enforced. When stating age, we consider your age as of January 1st in the current Festival year. Paper entries mailed via Canada Post or delivered have the same stipulations.

**Program procedure**

- 25) After close of entries, the Committee shall decide the order in which classes shall be taken. The Committee reserves the right to alter the order when necessary to suit conflicts, as the committee sees fit. Scheduling requests must be submitted with original entry or by emailing [info@wkmf.ca](mailto:info@wkmf.ca) within one week after the late deadline. Requests will be considered but not necessarily honoured.
- 26) The Committee reserves the right to subdivide any class into two or more competitions should the number of entries warrant it.
- 27) A list of each competitor's classes will be forwarded to each competitor's teacher/conductor. Teachers/conductors are responsible for forwarding the schedule to competitors and their parents/guardians. Upon receipt of the information, each competitor should consult the festival program, when printed, for confirmation of class time and location. In the case of a changes in schedule and/or location, the teacher and the student will be notified as quickly as possible.
- 28) The time of each competition, the location and the order of competing will be shown in the official program, which will be on sale prior to the opening date of the Festival at a price fixed by the Kiwanis Executive Committee. In the event of a discrepancy between the entry form and the official program, the program shall be deemed authoritative. In the event of a change after the printing of the official program, the committee shall notify all competitors concerned within a reasonable time prior to the competition.
- 29) Competitors shall be at their competition venue at least fifteen minutes before the time set for their class. The committee reserves the right to disqualify any competitor who is not ready to compete when called by the room secretary or the adjudicator.

- 30) No performance shall commence until the signal is given by the room secretary or the adjudicator, who shall obtain silence in the venue. The adjudicator shall have discretionary power to stop any performance at any time. The adjudicator also reserves the right to request 2 or more competitors to perform a second time.
- 31) Competitors shall be identified by name or number.
- 32) Competitors in all disciplines may not practice in venues used by the Festival at any time during the Festival, nor may they enter competition halls unless a room secretary and/or adjudicator is present. The Committee reserves the right to disqualify any competitor who does not comply with these rules.
- 33) Unless fulfilling a duty prescribed by a role on the executive committee of the festival, members of the public, including parents, teachers and performers are not to approach the adjudicators for any reason. Failure to comply with this ruling may result in disqualification. Questions and/or concerns may be directed to the Festival Committee. Please contact [info@wkmf.ca](mailto:info@wkmf.ca).
- 34) Photography/videography, food and beverages other than water are prohibited in the performance venue. Turn off electronic devices (phones, tablets etc.) which might disturb the performances or the adjudicator. A competitor may be disqualified **at any time** if family members or friends do not comply.

### **Certificates, Monetary Awards, Trophies**

- 35) Certificates may be awarded to winners in first, second and third places in each class, provided that the following minimum standard of excellence is attained:  

First 80%, Second 75%, Third 70%.
- 36) Non-Competitive classes cannot be used toward monetary awards.
- 37) In selecting students for awards, the adjudicator may consider the following points:
  - i. the performer's musical ability and promise
  - ii. the required number of classes entered and performed (Note: Failure to perform in all classes entered and programmed may influence awards.)
  - iii. the number of firsts, seconds and thirds and marks earned.
- 38) Monetary awards will be given out as funds are available. Monies are apportioned by the number of entries in each discipline. All awards are presented at the "Festival Awards Concert" and all participants in Competitive Classes are eligible to receive awards. Non-Competitive classes are not eligible for monetary awards. For Trophy and Money awards violin and viola will be considered together as Upper Strings.
- 39) In all cases, the adjudicators shall determine the winners of awards. They may be assisted in their deliberations by the Kiwanis Executive Committee, or their designates.
- 40) In the event the same trophy is won by two or more competitors, the Festival Executive Committee will select one winner to be awarded the trophy based on comprehensive selection criteria. **Adjudicators' decisions are final.**
- 41) To be eligible for a money award, a competitor, in addition to receiving the adjudicator's recommendation, must have performed at least 3 solos (excluding Studies); the fourth requirement may be another competitive entry, Studies, Sight Reading, Composition or an ensemble piece.
- 42) The Festival reserves the right to withhold any or all awards if, in the opinion of the adjudicators, there are no suitable candidates.
- 43) Although attendance at the Final Awards Concert is highly recommended, awards are not dependent on attendance at the Awards Concert.

### **Trophies and Awards**

- 44) All plaques and trophies are the property of the Music Festival Committee. These will be held by the winners until two months before the next Festival. In all matters concerning plaques and trophies, the decision of the Awards and Trophies Committee will be final. In those classes for which plaques and trophies are provided, a minimum mark of 75% is necessary to obtain this award.

**Final Concert**

- 45) Performers and performances in the Awards Concert are selected by members of the Festival Committee on the recommendation of the adjudicators. These same performers may or may not have been selected by the adjudicators to receive an award. Participants in the Awards Concert must abide by the decision of the Committee as to the selection to be performed.

**Non-Competitive Classes**

- 46) Classes designated Non-Competitive will receive adjudication only. These classes provide an opportunity to receive professional adjudication without competition.

**Complaints and Protests**

- 47) Any complaints or protests pertaining to any competition must be made in writing to the Festival Committee. Anonymous letters will not be accepted. The adjudicator must not be approached. Please contact festivalcoordinator@wkmf.ca

**Recorder****W4500****Recorder - General**

W4503	14 and under – Solo Own Choice – Time limit 10 min	\$27.00
W4502	12 and under – Solo Own Choice – Time limit 5 min	\$25.00
W4501	10 and under – Solo Own Choice – Time limit 5 min	\$25.00

**W4600****Recorder Duets**

Own choice. Time limit 15 minutes.

W4602	Grades 6 to 8	\$31.00
W4601	Grade 5 and under	\$31.00

**W4700****Recorder Trios**

For ensemble registrations use the name and information of ONE student and include names of additional students where requested.

Please list the Trio entered on only one entry form – ex. Mary Jones' form – and submit payment in full for the class entered on the same entry form. Add the names of the other performers in the space provided on the back of the entry form. Own choice. Time limit: 15 minutes.

W4702	Grades 6 to 8	\$35.00
W4701	Grade 5 and under	\$35.00

**W4800****Recorder Quartets**

For ensemble registrations use the name and information of ONE student and include names of additional students where requested.

Own choice. Time limit 15 minutes.

W4802	Grades 6 to 8	\$39.00
W4801	Grade 5 and under	\$39.00

**W4900 Recorder Ensemble**

For ensemble registrations use the name and information of ONE student and include names of additional students where requested online.

	Own choice. Time limit 15 minutes. 2 years or more of instruction.	Accompaniment optional.
W4904	Grades 6 to 8 (9 or more performers)	\$54.00
W4903	Grades 6 to 8 (2 to 8 performers)	\$44.00
W4902	Grade 5 and under (9 or more performers)	\$54.00
W4901	Grade 5 and under (2 to 8 performers)	\$44.00

**W4000 Sight Reading - Woodwinds**

Please specify instrument on entry.

W4007S	Alumni – Open to any Distinguished Award Winner	\$26.00
W4006S	Open	\$26.00
W4005S	18 and under	\$26.00
W4004S	16 and under	\$26.00
W4003S	14 and under	\$24.00
W4002S	12 and under	\$22.00
W4001S	10 and under	\$22.00

**CP1000 Student Composition**

This class offers students an opportunity to compose and perform their own composition for brass. Composition will be performed by the student. It may be performed with or without live accompaniment. Students may use an accompanist or they may accompany themselves. Note: Original student composition must be submitted to the festival address in a sealed envelope before 5 p.m., April 10, 2023.

CP1002	13 Years and Over	\$27.00
CP1001	12 Years and Under	\$25.00

**W4400 Classroom Repertoire**

Any selections from Band Repertoire can be performed by an individual student who does not take private music lessons on that instrument.

W4408	Any WW Instrument – Fourth Year of Playing – Secondary School – No Private Lessons, Band Repertoire THREE selections (each selection must be a minimum of 16 bars in length). 8 minute maximum	\$25.00
W4407	Any WW Instrument – Third Year of Playing – Secondary School – No Private Lessons, Band Repertoire TWO selections (each selection must be a minimum of 16 bars in length). 7 minute maximum	\$25.00
W4406	Any WW Instrument – Second Year of Playing – Secondary School – No Private Lessons, Band Repertoire TWO selections (each selection must be a minimum of 12 bars in length). 5 minute maximum	\$25.00
W4405	Any WW Instrument – First Year of Playing – Secondary School – No Private Lessons, Band Repertoire TWO selections (each selection must be a minimum of 8 bars in length). 5 minute maximum	\$25.00
W4404	Any WW Instrument – Fourth Year of Playing – Elementary School – No Private Lessons, Band Repertoire THREE selections (each selection must be a minimum of 12 bars in length). 7 minute maximum.	\$25.00
W4403	Any WW Instrument – Third Year of Playing –	\$25.00

	Elementary School – No Private Lessons, Band Repertoire TWO selections (each selection must be a minimum of 12 bars in length. 6 minute maximum.	
W4402	Any WW Instrument – Second Year of Playing – Elementary School – No Private Lessons, Band Repertoire TWO selections (each selection must be a minimum of 8 bars in length. 5 minute maximum.	\$25.00
W4401	Any WW Instrument – First Year of Playing – Elementary School – No Private Lessons, Band Repertoire TWO selections (each selection must be a minimum of 4 bars in length). 5 minute maximum.	\$25.00

**Contact:** Festival Office  
**Email:** info@wkmf.ca  
**Phone:** (519) 800-9013

**Only for Choirs and Instrumental Ensembles from Semestered Schools:**  
**Submit repertoire details no later than 30 days after registration.**